Project Management Form 3

3A, 3B, 3C, 3D, 3E (please circle correct number)

Materials Graduate Studies - Regular Project Analysis PM Form

After discussion with your supervisor complete this form and update your Gantt Chart

All projects [(DPhil and MSc(R)]:

Upload a PMF 3A and Gantt Chart to ‘Materials: PGR Progression’ as a single pdf in weeks 0-1 of your 5th term – usually Hilary Term of Year 2 (4-year CDT students: Weeks 0-1 of TT, year 2)

DPhil projects:

PMF 3B and Gantt Chart: tenth month of year 2 – usually July (4-year CDT students: Weeks 1-2 of MT, year 3)

DPhil projects:

PMF 3C and Gantt Chart: weeks 0-1 of your 8th term- usually HT of year 3 (4-year CDT students: Weeks 0-1 of TT, year 3)

3.5- and 4-year DPhil projects only:

PMF 3D and Gantt Chart: tenth month of year 3 – usually July (4-year CDT students: Weeks 1-2 of MT, year 4)

4-year, non-CDT projects only:

PMF 3E and Gantt Chart: weeks 0-1 of HT, year 4

Name:

Title of project:

Supervisor:

Describe the progress you have made in the last six months. To what extent have you achieved your objectives?

For the next 6 months of your project:

What are your major objectives?

What resources will you need (training equipment, materials, technician support etc. ) and are they available?

Are you satisfied with the progress of your work? If not can you identify how you may improve matters?

What transferable ‘career skills’ training do you plan to undertake in the next 6 months?

(This Section is optional for PMF 3D and 3E)

Describe the objectives for the remainder of your project. Include brief details of the science involved and any experiments and/or models that you may need to develop.

Finally, complete a revised Gantt Chart covering the period from the start of your project up to thesis submission. Show all necessary tasks with their approximate dates. Indicate those tasks and milestones already completed.

Your signature: Your supervisor’s signature:

Date: Date: