OxfordMaterials

The Library

First Floor

Hume Rothery Building

CONTACT

Librarian

Grace Sewell

library@materials.ox.ac.uk

Tel no. (01865) 2-73697

Academic Librarian

Professor James Marrow

The Library Department of Materials

The Library here within the Department, along with the Radcliffe Science Library and your College library provide a wide range of library services to meet the needs of students, academics and research community.

The **Radcliffe Science Library** – part of the Bodleian Libraries - is the main library providing services to support the science community at Oxford. Later in this presentation my colleague from the RSL, Alessandra will give you further details about SOLO and present a virtual tour.

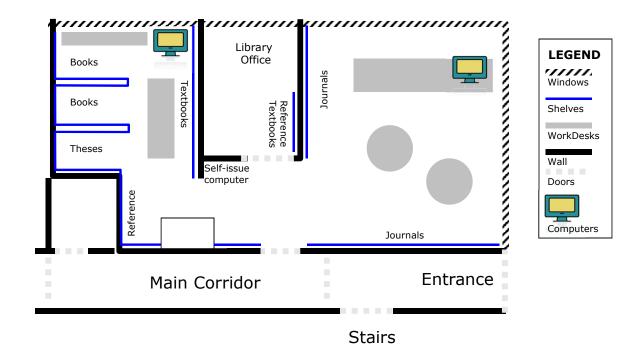
College Libraries

Please visit and make yourself aware of the collections available to you.

Where is the Library?

The Library if on the first floor of the Hume-Rothery Building on Parks Road

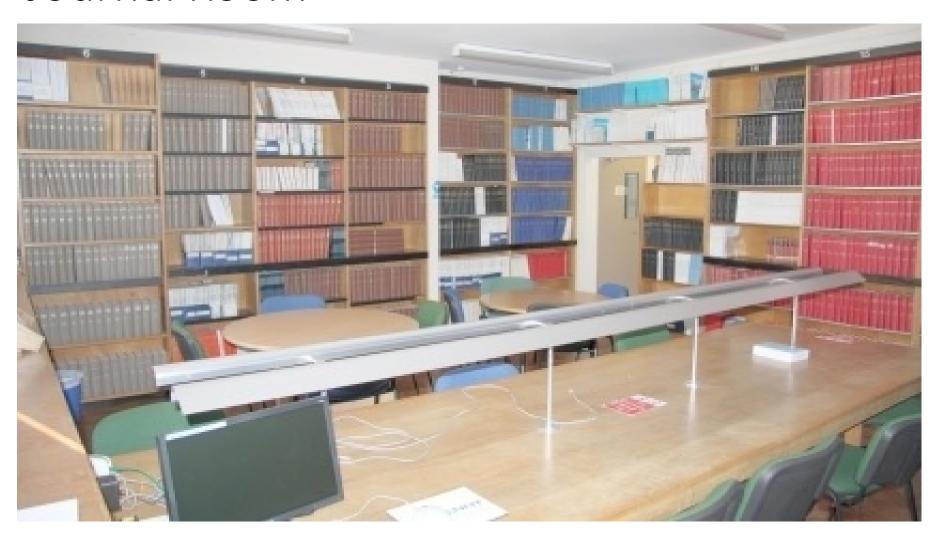
Library layout



Book Room



Journal Room



Useful Links

COVID-19, there are some changes and additional procedures to follow when in the library.

https://www.materials.ox.ac.uk/library-arrangements-guidance-use-mt20

Finding Resources

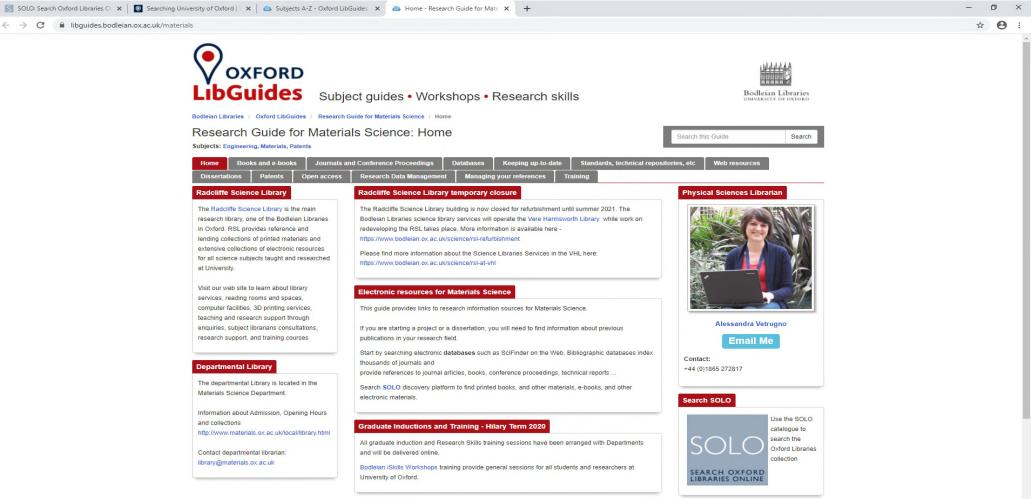
http://solo.bodleian.ox.ac.uk/primo-explore/search?vid=SOLO

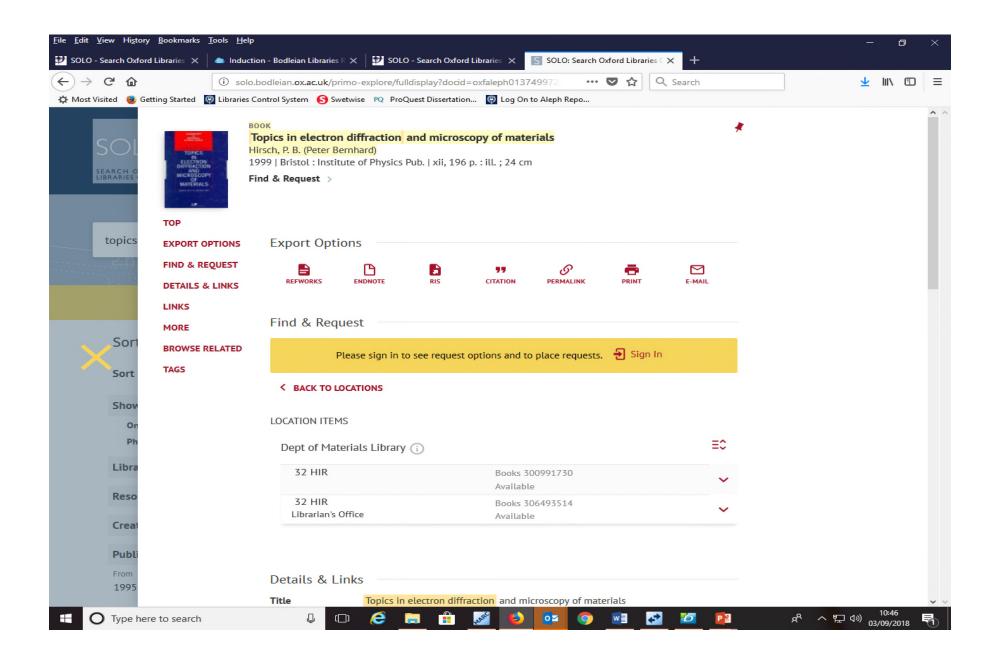


The Main search engine for Library collections and resources

SOLO (Search Oxford Libraries Online) providing access to resources available in the Department, College and Central University of Oxford libraries. It offers a one-stop search and delivery solution for quickly accessing Oxford's main library information resources regardless of type, format or location.

https://libguides.bodleian.ox.ac.uk/materials





Dept of Materials Library

32 HIR Books 300991730

Available

Location: Dept of Materials Library

Status: Books Available

Item Type: Book

32 HIR

Librarian's Office

Books 306493514

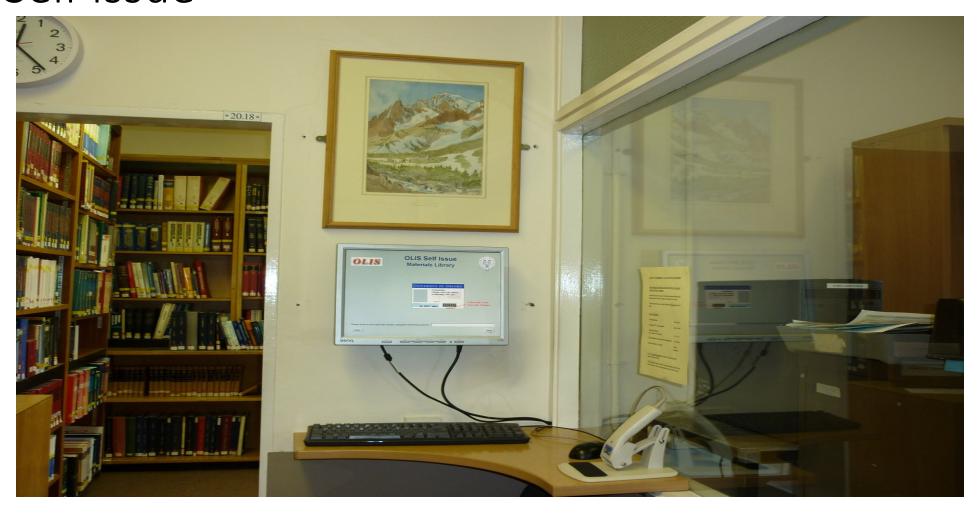
Available

Location: Dept of Materials Library Librarian's Office

Status: Books Available

Item Type: Book

Self Issue



HOW TO BORROW A BOOK

The Library operates an electronic Self-issue system, this means that you will be charging out your own books.

You will need your University card.

To borrow a book scan the bar-code on your University card and then the barcode on the first page of the book.

There is on screen help and printed notices beside the computer to assist you

If there are problems using the system please email

library@materials.ox.ac.uk with the details of the items

Loan periods are listed below.

When the item is due you will receive, via email, an overdue notice.

Please respond be either returning the item or renewing it.

Senior Academic Staff	three months
Research Fellows, Visitors, Post-docs	six weeks
Graduates/4th year students	four weeks
Undergraduates	two weeks
Readers from other departments	one week

Library etiquette

The following guidelines are to ensure the library runs smoothly and remains a useful resource for all **Covid 19 guidance** on using the Library (Please see full details at Website the **Internal** tab).

All members of the department are entitled to use the library, but must abide by the occupancy rules, ie:

Journal room: no more than 4 people at any one time

Foyer: a maximum of 1 person only

Book Room: no more than 2 people at any one time

During Michaelmas Term 2020 please do not use the library as a place for self-study - all visits should be brief and last as long as it takes to consult periodicals and/or borrow books.

Remember to scan the QR code as you arrive, using the NHS COVID-19 app. If you cannot (or prefer not to) scan the code, please email <u>library@materials.ox.ac.uk</u> with your name, date and time of your visit. This is essential to ensure the Government's track and trace procedure can operate properly.

Please use the self-issue machine to borrow **all** items, even when you are taking them to the Labs, your office or the Common Room

Overdue notices are sent out automatically. Please respond promptly.

When returning items please deposit In the book returns box located in the main foyer area. Please follow the instructions on depositing the items.

TRAINING

Fri 23 Oct 10.30-11:30

INFORMATION SKILLS WORKSHOP (Alessandra Vetrugno

Via Teams

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My working days are Monday and Tuesday (am – off site) Thursday 11:00 – 15:00 - onsite

If you have any questions or need any assistance please do email me

library@materials.ox.ac.uk