

Department of Materials - Committee Meeting Schedule 2016-2017

| Week | Monday                          |                       | Tuesday                              |                                | Wednesday                      |                        | Thursday                                       |                          | Friday              |              | W/C                                 |
|------|---------------------------------|-----------------------|--------------------------------------|--------------------------------|--------------------------------|------------------------|--|--------------------------|---------------------|--------------|-------------------------------------|
|      | a.m.                            | p.m.                  | a.m.                                 | p.m.                           | a.m.                           | p.m.                   | a.m.   | p.m.                     | a.m.                | p.m.         |                                     |
| 0    |                                 | 14:00 Full DC (HT)    | 10:00 Full DC (TT)                   | 3:30pm Finance (TT)            |                                |                        |  | 12:00 Tutors             |                     |              | MT 03 Oct<br>HT 09 Jan<br>TT 17 Apr |
|      | Easter Monday Bank Holiday (TT) |                       |                                      |                                |                                |                        |  |                          |                     |              |                                     |
| 1    | 11:00 GPC                       |                       |                                      | 3:30pm Finance (HT)            |                                | 12:30 JCCG             |  |                          | 14:00 Alumni (MT)   |              | MT 10 Oct<br>HT 16 Jan<br>TT 24 Apr |
| 2    |                                 | 3:30pm Finance (MT)   | 09:30 EDC                            | 14:00 ROG                      |                                | 12:00 JCCU (HT/TT)     |  | 11:30 Div SS-C (tbc)     |                     | 14:00 Div Bd | MT 17 Oct<br>HT 23 Jan<br>TT 01 May |
|      | Early May Bank Holiday (TT)     |                       | 12:00 - 13:30 GJCF                   |                                |                                |                        |  |                          |                     |              |                                     |
| 3    |                                 | 14:00 DMAC            | 11:00 ITC                            | 14:00 Div Ac Audit (HT)        |                                | 14:00 Div UAAP (MT)    |  | 14:00 E(M)EM SC          |                     |              | MT 24 Oct<br>HT 30 Jan<br>TT 08 May |
| 4    |                                 | 14:00 DC              |                                      | 11:00 Div GSC                  | 09:30 SASC                     | 12:00 JCCU (MT)        | 14:15 Univ AdCom                               |                          |                     |              | MT 31 Oct<br>HT 06 Feb<br>TT 15 May |
|      |                                 |                       |                                      | 3:30pm Finance (TT)            |                                |                        |  |                          |                     |              |                                     |
| 5    |                                 | 14:00 Faculty (MT/TT) | 9:30 EDC (HT/TT)                     |                                |                                |                        |  |                          |                     |              | MT 07 Nov<br>HT 13 Feb<br>TT 22 May |
|      | 11:00 GPC MT/TT                 |                       |                                      | 14:00 Div Ac Audit             |                                |                        |  | 11 - 1 Univ GAC (MT, TT) | 3:30pm Finance (MT) |              |                                     |
| 6    |                                 | 14:00 Faculty (HT)    | 14:00 Impact & Innovation (MT) - tbc | 14:00 Div AC                   | 14:00 Impact & Innovation (HT) | 14:00 GI (MT)          | 12:30 - 14:00, UG Admissions Shortlisting (MT) |                          |                     |              | MT 14 Nov<br>HT 20 Feb<br>TT 29 May |
|      | Late May Bank Holiday (TT)      |                       | 9:30 EDC (MT)                        | 14:00 Impact & Innovation (TT) |                                |                        |  |                          |                     |              |                                     |
| 7    |                                 | 14:00 DMAC (MT/TT)    |                                      | 14:00 ROG                      | 14:30 Div RTF                  | 12:45 Div UJCF (MT/HT) | 11:30 Div SS-C - tbc                           | 11 - 1 Univ GAC (HT)     |                     | 14:00 Div Bd | MT 21 Nov<br>HT 27 Feb<br>TT 05 Jun |
| 8    |                                 | 14:00 DC              |                                      |                                |                                | 14:00 Div UAAP (HT)    |  |                          |                     | 11:00 GPC    | MT 28 Nov<br>HT 06 Mar<br>TT 12 Jun |
| 9    |                                 |                       |                                      | 3:30pm Finance (TT)            |                                |                        |  |                          |                     |              | MT 05 Dec<br>HT 13 Mar<br>TT 19 Jun |

External Committees

Divisional/University Committees

Departmental Committees

Standing Committees

## DEPARTMENT OF MATERIALS

## COMMITTEES

| Comm:          | Contact:                                     | Full Name of Committee:                                | Comments:   |
|----------------|--|--|---|
| Div AC         | <a href="#">Bulvinder Gurm</a>               | MPLS Academic Committee                                | <a href="http://www.mpls.ox.ac.uk/introduction/divisional-committees/academic-committee">http://www.mpls.ox.ac.uk/introduction/divisional-committees/academic-committee</a>   |
| Div Ac Audit   | <a href="#">Bulvinder Gurm</a>               | MPLS Academic Audit Committee                          | <a href="http://www.mpls.ox.ac.uk/introduction/divisional-committees/academic-audit-committee">http://www.mpls.ox.ac.uk/introduction/divisional-committees/academic-audit-committee</a>   |
| Div Univ AdCom | Mr Mark Damazer, Master of St Peter's        | Conference of Colleges Admissions Committee            | <a href="https://weblearn.ox.ac.uk/access/content/group/c3bf826d-44e7-4db1-89cd-5b0bf710a2bb/Timetable%20of%20meetings/Timetable%20of%20meetings%20Adcom_Adex%2015-16.pdf">https://weblearn.ox.ac.uk/access/content/group/c3bf826d-44e7-4db1-89cd-5b0bf710a2bb/Timetable%20of%20meetings/Timetable%20of%20meetings%20Adcom_Adex%2015-16.pdf</a> |
| Div Board      | <a href="#">Saira Shaikh</a>                 | MPLS Board   | <a href="http://www.mpls.ox.ac.uk/introduction/divisional-committees/divisional-board">http://www.mpls.ox.ac.uk/introduction/divisional-committees/divisional-board</a>   |
| Div GPC        | <a href="#">Saira Shaikh</a>                 | MPLS General Purposes Committee                        | <a href="http://www.mpls.ox.ac.uk/introduction/divisional-committees/general-purposes-committee">http://www.mpls.ox.ac.uk/introduction/divisional-committees/general-purposes-committee</a>   |
| Div GJCF       | <a href="#">Helen Beauchamp</a>              | MPLS Graduate Joint Consultative Forum                 |   |
| Div GAC        | ?  | MPLS Graduate Admissions Committee                     |   |
| Div GSC        | <a href="#">Louise Sumner</a>                | MPLS Graduate School Committee                         | <a href="http://www.mpls.ox.ac.uk/introduction/divisional-committees/graduate-school-committee">http://www.mpls.ox.ac.uk/introduction/divisional-committees/graduate-school-committee</a>   |
| Div I&I        | Keri Dexter/Martin Edmunds                   | MPLS Impact and Innovation Committee                   |   |
| Div RTF        | Adrian Taylor                                | MPLS Graduate Training Committee                       | Meets <i>ad hoc</i>   |
| Div SS-C       | Keri Dexter/Martin Edmunds                   | MPLS Services Sub-Committee                            | Martin Edmunds is the main contact  |
| Div UAAP       | Jared Hutchings/Adrian Taylor                | MPLS Undergraduate Studies Advisory Panel              |   |
| Div UJCF       | <a href="#">Adrian Taylor/Bulvinder Gurm</a> | MPLS Undergraduate Joint Consultative Forum            | <a href="http://www.mpls.ox.ac.uk/introduction/divisional-committees/undergraduate-joint-consultative-forum">http://www.mpls.ox.ac.uk/introduction/divisional-committees/undergraduate-joint-consultative-forum</a>   |
| DC             | Charlotte Sweeney                            | Departmental Committee                                 | PSG (Chair); CS (Sec)   |
| DMAC           | Adrian Taylor/Philippa Moss                  | Department of Materials Academic Committee             | AOT (Chair); Philippa Moss (Sec)  |
| EDC            | Pete Nellist                                 | Department of Materials Equality & Diversity Committee | PDN (Chair) Katherine Hartwell (Sec)  |
| Finance        | Patrick Grant                                | Finance Committee                                      | Meets every 3rd Tuesday within and without term   |
| Faculty        | Adrian Taylor                                | Faculty of Materials                                   | JTC (Chair); AOT (Sec)  |
| GI             | Les Chorley                                  | Green Impact   | Les Chorley (Chair); Lorraine Laird (Sec) Meets at least once a term on an ad hoc basis   |
| ITC            | Paul Warren                                  | Information and Technology Committee                   | CSweeney (Chair); PJW (Sec)   |

**DEPARTMENT OF MATERIALS**

**COMMITTEES**

|           |                              |   |   |                        |
|-----------|------------------------------|---|---|------------------------|
| JCCG      | Marion Beckett               | Joint Consultative Committee for Postgraduates                        | <a href="http://www.materials.ox.ac.uk/teaching/pg/JCCG.html">http://www.materials.ox.ac.uk/teaching/pg/JCCG.html</a> |                        |
| JCCU      | Philippa Moss                | Joint Consultative Committee for Undergraduates                       | <a href="http://www.materials.ox.ac.uk/teaching/pg/JCCU.html">http://www.materials.ox.ac.uk/teaching/pg/JCCU.html</a> |                        |
| LSF       | Mimi Nguyen                  | Lab Safety Forum  | Mimi Nguyen (Chair) - will be advertised via Newsletter and email   |                        |
| ROG       | Peter Wilshaw/Joanna Roberts | Research Opportunities Group  | PRW (Chair) Jo Roberts (Sec)  |                        |
| SASC      | Andrew Watt/Tom Lake         | Safety and Security Committee   | AARW (Chair) Tom Lake (Sec)   | Divisional/ University |
| Tutors    | Philippa Moss                | Tutors' Committee   |   | Departmental           |
| E(M)EM SC | Chris Grovenor               | Engineering, (Materials,) Economics and Management Standing Committee | Chris Grovenor (Chair)  | Standing               |