The Library
Department of Materials

Graduate Briefing
2018
Introduction

This is a short presentation to introduce you to the Library facilities within the Department.

The Departmental Library provides on-site access to Materials Science related topics.

It provides a study area for students and researchers.

Two computers are available for readers to access on-line resources.
CONTACT

Librarian

Grace Sewell  library@materials.ox.ac.uk

Tel no. (01865) 2-73697

Academic Librarian
WHERE IS THE LIBRARY
The Library is on the first floor of the Hume-Rothery building in Parks Road.

OPENING TIMES
Anyone with access to the building will be able to use it at any time.
The Library Office is staffed for 10 hours a week.
During the term (1-8 weeks)

**Monday 10:30 – 2:30**

**Tuesday-Thursday 1:30 – 3:30**

For the vacation please see notices. If you have any queries or questions outside of these hours do send an email to

library@materials.ox.ac.uk
Journal Room
Journal Room
SOLO:  
A BRIEF GUIDE TO SEARCHING OXFORD’S LIBRARY COLLECTIONS

SOLO is the search and discovery tool for the majority of Oxford’s libraries. You can use it to find printed and electronic books, journals and other items such as theses, maps, music, official papers, audio visual materials and more.

Connecting to SOLO and ‘signing in’

To access SOLO go to http://solo.bodleian.ox.ac.uk

You will need to sign in to SOLO to:

• Request items from closed stacks or reserve an item which is out on loan
• Renew your books and view your loans, fines and other patron details
• View the full range of online resources
• Access e-books and e-journals when you are off campus

The sign-in button is in the top right hand corner of the screen
BOOK

Topics in electron diffraction and microscopy of materials
Hirsch, P. B. (Peter Bernhard)
1999 | Bristol : Institute of Physics Pub. | xii, 196 p. : ill. ; 24 cm

Find & Request

Export Options

MORE

BROWSE RELATED

TAGS

LOCATION ITEMS

Dept of Materials Library
- 32 HIR
  Books 300901730
  Available

- 32 HIR
  Librarian's Office
  Books 306493514
  Available

Details & Links

Title

Topics in electron diffraction and microscopy of materials
<table>
<thead>
<tr>
<th>Location</th>
<th>ID Number</th>
<th>Available</th>
<th>Location:</th>
<th>Status:</th>
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<td>Librarian's Office</td>
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<td>Books 306493514</td>
<td>Dept of Materials Library Librarian's Office</td>
<td>Books Available</td>
<td>Book</td>
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Self Issue
HOW TO BORROW A BOOK

The Library operates an electronic Self-issue system, this means that you will be charging out your own books.

You will need your University card.

Please register with the Librarian on your first visit to the Library. Registration forms are located by the self-issue machine.

To borrow a book scan the bar-code on your University card and then the barcode on the first page of the book.

There is on screen help and printed notices beside the computer to assist you.
Loan periods are listed below.

When the item is due you will receive, via email, an overdue notice.

Please respond by either returning the item or renewing it.

<table>
<thead>
<tr>
<th>Category</th>
<th>Duration</th>
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<tbody>
<tr>
<td>Senior Academic Staff</td>
<td>three months</td>
</tr>
<tr>
<td>Research Fellows, Visitors, Post-docs</td>
<td>six weeks</td>
</tr>
<tr>
<td><strong>Graduates/4th year students</strong></td>
<td>four weeks</td>
</tr>
<tr>
<td>Undergraduates</td>
<td>two weeks</td>
</tr>
<tr>
<td>Readers from other departments</td>
<td>one week</td>
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</tbody>
</table>
Library etiquette

The following guidelines are to ensure the library runs smoothly and remains a useful resource for all.

Please use the self-issue machine to borrow all items, even when you are taking them to the Labs, your office or the Common Room.

Return your loans promptly.

When returning items please deposit in the book box located in the book room.

**DO NOT** leave borrowed books in the lobby, in the library, re-shelve them yourselves or swap amongst yourselves. The items are your responsibility until they have been through the book slot.
• Do not eat, or drink anything but bottled water
• Go out of the library for conversations on mobile phones
• Switch the lights off and close the windows if you are the last person to leave
OTHER LIBRARIES

The Radcliffe Science Library (RSL) in Parks Road is the main University library for the Sciences.

Also check your own college.
Interlibrary loans

If you are unable to find any journal articles etc you need in any of the University of Oxford libraries, you will be able to use this service. The Department will give financial assistance for valid requests. Please see the Librarian for further details.
Physical Sciences Librarian & Subject Consultant

Ljilja Ristic

ljilja.ristic@bodleian.ox.ac.uk

URL: http://ox.libguides.com/materials
Tuesday 2 October 3:30 – 4:00
RSL Tour and Using SOLO

Fri 19 Oct 10.30-12.00
Finding Research Information for Materials Science (DPhil students) in the Training room at RSL
READER FEEDBACK
SUGGESTIONS AND COMMENTS

WE VALUE YOUR OPINIONS
PLEASE USE THE FORMS
LOCATED IN THE LIBRARY FOYER