INDUCTION COURSE PROGRAMME (2nd – 3rd October 2017)
(Hume-Rothery Lecture Theatre)

Monday, 2nd October

9.00 – 9.15: Patrick Grant (Head of Department):
Welcome and introduction to department

9.15 – 9.35: Support structure:
- Director of Studies
- Graduate Studies Secretary
- Graduate Studies Panel
- Department Administrator (Charlotte Sweeney)
- Academic/Finance Deputy Administrators
- Harassment Officers

9.35 – 9.45: Skills Training (Adrian Taylor)

Gaining teaching experience

9.55 – 10.05: Anne Miller (Enterprise Programme Manager, MPLS)
Short talk on Enterprise provision

10.05 – 10.15: Chim Chu (Oxford University Innovation)
Intellectual property and commercialisation

10.15 – 10.25: Sabin Sulzer (Chair of JCCG):
Joint Consultative Committee for Graduates - overview
Explanation of nomination procedure

Electron microscopy facilities: access and training

10:40 – 10:50 Pete Nellist (Chair of Equality and Diversity Committee)
Information about equality and diversity – equal opportunities for all

10.50 – 11.35: Registration and coffee with members of JCCG
Individual photographs to be taken during coffee
Financial details to be collected from students (if required)

11.35 – 12.50: Tour of central site
Hume Rothery:
  Workshop (Les Chorley), Stores, Library, Admin. offices.
  Holder Building:
    EM area, Teaching Labs. (Paula Topping), Common Room
Engineering & Technology Building:
  IT Support (Paul Warren/Rob Saunders/Chris Akinola), ETB Committee room, IEB LR8
21 Banbury Road:
  Lecture Theatre, Conference Room
12/13 Parks Road

12.50 – 14.00 BREAK

14.00 – 17.00 Meeting with your research group and supervisor(s)
(students to be collected from the Hume-Rothery Building reception area)
Tuesday, 3rd October

All activities will take place in the Hume-Rothery Lecture Theatre except for the tour of the Begbroke site and the tour of the Radcliffe Science Library.

9.00 – 9.50: Adrian Taylor (Director of Studies):
Introduction to the Materials Research Degrees, including the key milestones

9.50 – 10.00: Jayne Shaw (Access & Outreach Manager):
Introduction to schools liaison and an opportunity to talk with the Schools Liaison Officer during the coffee break for those interested in assisting

10.00 – 10.15: Sabin Sulzer (Chair of JCCG):
Nomination of first-year candidates for the role of JCCG year representative
Election of 3 first-year representatives

10.15 – 10.45: Coffee with members of JCCG
Opportunity to talk with Access and Outreach Manager

10.45 – 11.00: Bus departs for Begbroke from outside the Hume-Rothery Building

11.00 – 12.30: Tour of Begbroke site (Coordinated by Kerstin Jurkschat):
Begbroke Nano characterisation facilities
Sample preparation and electron microscopy
Non-analytical facilities eg canteen, clean room, spray forming lab, bus, key fobs

12.30 – 13.00: Return to the Hume-Rothery Building

13.00 – 14.00: BREAK

14.00 – 14.20: IT Services – Introduction to University IT Services (Dave Baker)

14.20 – 14.50: Introduction to Department IT and audio-visual services (Paul Warren)

14.50 – 15.20: Introduction to Library facilities in Oxford (Grace Sewell)

15.30 – 16.00: Tour of Radcliffe Science Library (RSL) (Ljilja Ristic)

Thursday, 5 October

16.30: Department of Materials Newcomers Party

Wednesday, 11 October

17.30: MPLS Graduate School and Graduate Academic Programme (RTT)
Welcome on behalf of the Head of Division (Professor Donal Bradley CBE FRS); and followed by the Dean of the MPLSD Graduate School or his representative, other student speakers (tbc) and a Reception held in L1, Mathematical Institute, Andrew Wiles Building, Radcliffe Observatory Quarter.