INDUCTION COURSE PROGRAMME (3rd – 4th October 2016)
(Hume-Rothery Lecture Theatre)

Monday, 3rd October
9.00 – 9.15: Patrick Grant (Head of Department):
Welcome and introduction to department
9.15 – 9.35: Support structure:
  - Director of Studies
  - Graduate Studies Secretary
  - Graduate Studies Panel
  - Department Administrator (Charlotte Sweeney)
  - Academic/Finance Deputy Administrators
  - Harassment Officers
9.35 – 9.45: Skills Training (Adrian Taylor)
  Gaining teaching experience
9.55 – 10.05: Anne Miller (Enterprise Programme Manager, MPLS)
  Short talk on Enterprise provision
10:05 – 10.15: Chim Chu (Isis Innovation Ltd)
  Intellectual property and commercialisation
10.15 – 10.25: Jiale Wang (Chair of JCCG):
  Joint Consultative Committee for Graduates - overview
  Explanation of nomination procedure
  Electron microscopy facilities: access and training
10.40 – 11.25: Registration and coffee with members of JCCG
  Individual photographs to be taken during coffee
  Financial details to be collected from students (if required)
11.25 – 12.40: Tour of central site
Hume Rothery:
  Workshop (Les Chorley), Stores, Library, Admin. offices.
Holder Building:
  EM area, Teaching Labs. (Paula Topping), Common Room
Engineering & Technology Building:
  IT Support (Paul Warren/Rob Saunders/Chris Akinola), ETB
  Meeting room, IEB LR8
21 Banbury Road:
  Lecture Room, Conference Room
12/13 Parks Road

12.40 – 14.00 BREAK
14.00 – 17.00 Meeting with your research group and supervisor(s)
(students to be collected from the Hume-Rothery Building reception area)
Tuesday, 4th October

All activities will take place in the Hume-Rothery Lecture Theatre except for the tour of
the Begbroke site and the tour of the Radcliffe Science Library

9.00 – 9.50: Adrian Taylor (Director of Studies):
Introduction to the Materials Research Degrees, including the key
milestones

9.50 – 10.00: Jayne Shaw (Schools Liaison Officer):
Introduction to schools liaison and an opportunity to talk with the Schools
Liaison Officer during the coffee break for those interested in assisting

10.00 – 10.15: Jiale Wang (Chair of JCCG):
Nomination of first-year candidates for the role of JCCG year representative
Election of 3 first-year representatives

10.15 – 10.45: Coffee with members of JCCG
Opportunity to talk with Schools Liaison Officer

10.45 – 11.00: Bus departs for Begbroke from outside the Hume-Rothery Building

11.00 – 12.30: Tour of Begbroke site (Coordinated by Kerstin Jurkschat):
Begbroke Nano characterisation facilities
Sample preparation and electron microscopy
Non-analytical facilities eg canteen, clean room, spray forming lab,
bus, key fobs

12.30 – 13.00: Return to the Hume-Rothery Building

13.00 – 14.00: BREAK

14.00 – 14.20: IT Services – Introduction to University IT Services (Dave Baker)

14.20 – 14.50: Paul Warren (Department IT and audio-visual services)

14.50 – 15.20: Introduction to Library facilities in Oxford (Grace Sewell)

15.30 – 16.00: Tour of Radcliffe Science Library (RSL) (Ljilja Ristic)

Thursday, 6 October

16:30: Department of Materials Newcomers Party

Wednesday, 12 October

17.00: MPLS Graduate School and Graduate Academic Programme (RTT)
Welcome on behalf of the Head of Division (Professor Donal Bradley CBE FRS); and Briefing
on RTT and Graduate School by the Dean (Professor David Gavaghan), followed by Reception
held in L1, Mathematical Institute, Andrew Wiles Building, Radcliffe Observatory Quarter.