Career Planning and Resources

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What are employers looking for?

1. Motivation and enthusiasm
2. Team working
3. Oral communication
4. Flexibility and adaptability
5. Initiative

Source: AGR
Start planning

- Find a way that works for you and start early
- Think about what you enjoy and what you’re good at
- Find out what you need to do to pursue an academic career
- Start to identify what options there are and have a plan B
- Talk to people in the careers you are considering
- Make the most of the training and resources available to you to help prepare for that career path
Generating career ideas

- www.prospects.ac.uk
  - Online careers guidance system (Prospects Planner)
  - Occupational profiles
- www.careers.ox.ac.uk
  - What alumni have done
  - Sector briefings
- www.vitae.ac.uk
  - ‘What do PhDs do?’/’What do Researchers do?’
  - Career stories
- Review job advertisements – websites/papers/journals
- Professional associations
- Talk to people
Developing skills

- Department/college committees
- Conferences
- Attend a GRAD School
- Membership of Professional Bodies
- Demonstrating, teaching, UG mentoring
- Training courses – e.g.,
  - MPLS division researcher training
  - Computing services
  - Language centre
  - Business skills - Said Business School/Careers Service
- Hobbies
- Volunteering
Careers Service Resources

- Confidential one-to-one careers guidance discussions
  - 15mins – book via Career Connect
  - 45mins – book via reception
  - Plan/structure your approach, identify options, feedback on CVs and interview preparation

- Workshops/events for DPhil students
  - ‘Four steps to career success’: Career planning, Networking, CVs and Cover letters, Interview skills
  - Academic applications and interview skills
  - Career seminars in the science area

- www.careers.ox.ac.uk
  - Pages for DPhil students
  - Via Career Connect: Events, vacancies, online resources, Oxford Careers Network
How to contact us

- Website: www.careers.ox.ac.uk
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- Follow us: facebook.com/OxfordCareers and twitter.com/OxfordCareers
- Opening hours: 9am-5pm Monday-Friday (10am-7pm on Thursdays)